




Divisional Meeting

March 27, 2020



MEETING AGENDA

1. BIG IDEAS FOR DISTANCE LEARNING
2. THE SCHEDULE
3. HOW THINGS ARE SUPPOSED TO WORK
4. QUESTIONS



We're out until May 11

At minimum.

BUT

We ARE open.



It's just different.

How We Are Thinking About Distance Learning

Keep it simple

Less is more -- identify what is most important

Good time to be creative and have fun with learning

Be compassionate and understanding of the challenges

- Students, Parents, Teachers

Maintain and nurture connections

Be patient, flexible, and innovative

Netiquette

- **Raise your hand if you want to speak.**
- **Don't abuse the chat box**
- **Set a respectful tone.**
- **Submit work the right way.**
- **Think before you type**
- **Be kind and professional**

This is School

Warner Rule - behavior that interferes with the learning, growth, and/or well-being of other students is not tolerated.

- Be extra sensitive to how you may be perceived in a virtual classroom. Tone and expression may be more difficult to determine in this format.

Attendance

- Will be taken in advisory each morning and afternoon
- Will be taken in any synchronous class.
- On time is five minutes early.
- If you are going to miss a class, your parents or guardians must email Mrs. Gilson just as they would a normal school day. This includes afternoon activities and sports.

Dress code - Present your best self to the world. Dress code is expected each day.

Work ethic - No excuses. Generals welcome challenges and we will do our best at each and every turn.

DISTANCE LEARNING SCHEDULE

	Monday	Tuesday	Wednesday	Thursday	Friday
8:00-8:45	Peer Support	Professional Development	Teacher Time	Professional Development	Peer Support
8:45-9:00	Advisory Check-in	Advisory Check-in	Advisory Check-in	Advisory Check-in	Advisory Check-in
9:00- 9:20	Student Planning	Student Planning	Student Planning	Student Planning	Student Planning
9:20 - 10:20	B	Music (US)	Office Hours	E	Music (US)
		Athletics/PE (MS)			Athletics/PE (MS)
10:20 - 10:40	Movement & Snack	Movement & Snack	Movement & Snack	Movement & Snack	Movement & Snack
10:40 - 11:40	C	F	Community Time	B	A
11:40 - 12:50	Lunch & Movement	Lunch & Movement	Lunch & Movement	Lunch & Movement	Lunch & Movement
12:50 - 1:50	E	A	Department Time (T) Deep Work (S)	G (US)	F
				PM1 - T/F (MS)	
1:50 - 2:05	Movement	Movement	Movement	Movement	Movement
2:05-3:05	G (US)	D	Advisory	C	D
	PM1 - M/Th (MS)				
3:05-3:45	Office Hours	Office Hours	Office Hours / Deep Work	Office Hours	Office Hours
3:45-4:00	Advisory Check-in	Advisory Check-in		Advisory Check-in	Advisory Check-in
4:00-4:30	Jobs	Jobs	Jobs	Jobs	Jobs
4:30 - 5:30	Afternoon Activities (US)	Afternoon Activities (US)	Afternoon Activities (US)	Afternoon Activities (US)	Afternoon Activities (US)

What you can expect: classes

- You will receive a Weekly Overview Template for each class, which will include:
 - When your class has a synchronous (you have to log in to a Hangout at a certain time) session
 - When your class has an asynchronous (you work independently at that time) session
- Office hours: when your teacher is available to meet with you
 - Invited by teacher
 - You ask to meet
- All work linked in Weekly Overview Template (also Altitude and OnCampus)
- Health/Digital Media classes: pay attention to the Overview

Structuring independent work time

- Student Learning Resources document
 - Resources to help you plan your time and prioritize
 - Resources to help you determine the best place to work...and to not work!
 - Advisor will work through these with you to help you be successful
- Family conversation about how to divide up time and space in the house
- After you meet with you advisor each morning, you have planning time:
 - What is your schedule for the day?
 - What classes/office hours do you have at specific times?
 - What work do you need to accomplish?
 - What do you need to do to start your day on time and ready?

Space	What distractions are around? Free of clutter What other people are working around you? Comfortable, but not too comfortable. Not: Your bed...that is for sleeping!
Materials	What materials do you need for each class? <ul style="list-style-type: none">● Book? Notebook? Chromebook (charged) What do you need for the assignment? <ul style="list-style-type: none">● Is this up on your screen or in front of you? Do you have everything you need? <ul style="list-style-type: none">● Do you have your glasses?● Do you have paper?● Something to write with?
Distraction free	Phone in another room, off/alerts off Minimal windows open on your computer screen
Lighting and temperature	Are you too warm? Too cold? Is there good lighting?

What you can expect: outside of class

- Office hours with teachers:
 - You can request
 - They can invite you
- Jobs
- Community Time
- Work that you need to plan and complete
 - Follow the schedule for the day, even if there is no synchronous class
 - Work times
 - Break times
- Advisory
 - Morning and afternoon
 - Wednesday

ASSESSMENT OF DISTANCE LEARNING

If you engage and do what's expected, your grade will not go down.

Grade improvements will be based upon evidence of learning.

The best way to be successful is to communicate with your teachers. And do your work!

Middle School Jobs

- You will work with your advisor to identify jobs around your home.
- Altitude card listing a variety of jobs with a checklist to keep track.
- You will choose a few each day during your afternoon Advisory check in.
- Have ideas to add? Please let Mr. L. or Ms. Rand know!

Upper School Jobs

- Early next week, you will be invited by your new senior job leader to attend a google hangout on Friday, April 3 during jobs
- In the following weeks, you will meet with your team on Mondays and Fridays during jobs to discuss your progress.
- You will use the jobs period to complete work around your home, and to spread positivity during this time.
- Your job teams can be a good support system through this time.

Frequently Asked Questions

What will happen with Parent/Student/Teacher Conferences?

PST Conferences will be rescheduled for April 23-24. Details to follow on sign-up.

Will teachers be on campus?

Not generally. Faculty will be working from home but do have permission to come to campus on a limited basis to access technology, materials, etc.

Is the campus open?

No. The campus is now closed to the public and is open to employees only.

What if my child needs to pick up something from school?

Please call or email Ms. Valdivia to arrange a time. Parents/Drivers please remain in the car.

Will there be a Prom?

At this point, it is unlikely that we will have an “in-person” Prom.

Need help? Have a question?

- Teachers
- Advisor
- Mrs. Cordido
- Deans
- Any adult you feel most comfortable with.

This is new and challenging for all of us. We are here to help.



WE ARE EXCITED TO BE COMING BACK!

